

# **Staffing Committee**

## **Agenda**

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**Date:** Friday 6th September 2013  
**Time:** 1.00 pm  
**Venue:** The Kim Ryley Room - Westfields,  
Middlewich Road, Sandbach CW11 1HZ

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The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

### **PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT**

1. **Apologies for Absence**

2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

3. **Public Speaking Time/Open Session**

In accordance with Procedure Rules Nos.11 and 35 a total period of 10 minutes is allocated for members of the public to address the Committee on any matter relevant to the work of the Committee.

Individual members of the public may speak for up to 5 minutes but the Chairman will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers.

Members of the public wishing to ask a question at the meeting should provide at least three clear working days' notice in writing and should include the question with that notice. This will enable an informed answer to be given. It is not required to give notice of the intention to make use of public speaking provision, however, as a matter of courtesy, a period of 24 hours notice is encouraged.

4. **Minutes of Previous meeting** (Pages 1 - 2)

To approve the minutes of the meeting held on 21 August 2013.

5. **Exclusion of the Press and Public**

The reports relating to the remaining items on the agenda have been withheld from public circulation and deposit pursuant to Section 100(B)(2) of the Local Government Act 1972 on the grounds that the matters may be determined with the press and public excluded.

The Committee may decide that the press and public be excluded from the meeting during consideration of the following items pursuant to Section 100(A)4 of the Local Government Act 1972 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1 and 2 of Part 1 of Schedule 12A to the Local Government Act 1972 and public interest would not be served in publishing the information.

**PART 2 - MATTERS TO BE CONSIDERED WITHOUT THE PUBLIC AND PRESS PRESENT**

6. **Appointment of Head of Legal and Monitoring Officer**

To interview the shortlisted candidates for the position of Head of Legal and Monitoring Officer.

**CHESHIRE EAST COUNCIL**

Minutes of a meeting of the **Staffing Committee**  
held on Wednesday, 21st August, 2013 at Committee Suite 3, Westfields,  
Middlewich Road, Sandbach CW11 1HZ

**PRESENT**

Councillor R Domleo (Chairman)  
Councillor H Murray (Vice-Chairman)

Councillors D Brown, D Marren and B Murphy

**Officers**

Mike Suarez, Chief Executive  
Paul Bradshaw, Head of Organisational Development  
Suki Binjal, Interim Head of Legal Services and Monitoring Officer  
Rachel Graves, Democratic Services Officer

**23 APOLOGIES FOR ABSENCE**

Apologies were received from Councillors J Jackson, M Jones and D Newton.

**24 DECLARATIONS OF INTEREST**

In the interests of openness, the Head of Organisational Development, and the Head of Legal Services declared that they knew one of the candidates.

**25 PUBLIC SPEAKING TIME/OPEN SESSION**

There were no members of the public present.

**26 EXCLUSION OF THE PRESS AND PUBLIC****RESOLVED:**

That the public and press be excluded from the meeting during consideration of the following item, pursuant to Section 100(A)4 of the Local Government Act 1972 as amended on the grounds that it involved the likely discussion of exempt information as defined in Paragraphs 1 and 2 of Part 1 of the Schedule 12A of the Local Government Act 1972 and the public interest would not be served in the publishing the information.

**27 APPOINTMENT OF HEAD OF LEGAL SERVICES/MONITORING OFFICER**

The Committee considered the applications received for the position of Head of Legal Services and Monitoring Officer, and were asked to select which applicants should go forward to the next stage of the selection process.

**RESOLVED:**

That seven candidates be shortlisted for technical assessment interviews, following which the Chief Executive, Interim Head of Legal Services and Chief Operating Officer Designate to agree the candidates for final interview.

The meeting commenced at 10.15 am and concluded at 11.30 am

Councillor R M Domleo (Chairman)